

Health and Safety Policy



This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Krystan Ltd t/a Overlander

Jason Kliszat – Managing Director

Jason Kliszat – Managing Director

STATEMENT OF GENERAL POLICY	RESPONSIBILITY OF: Name/Title	ACTION/ARRANGEMENTS (customise to meet your own situation)
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.	Jason Kliszat Managing Director	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year, or earlier if working habits or conditions change.)
To provide adequate training to ensure employees are competent to do their work.	Jason Kliszat Managing Director	Staff and subcontractors given necessary health and safety induction and provided with appropriate training (predominantly using tools safely and electrical safety) and personal protective equipment provided. Ongoing day to day training and development provided to trainees & apprentices.
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health.	Sue Taylor Office Manager	Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meetings or sooner if required. Reality is that during COVID pandemic this can take place remotely or on the job.
To implement emergency procedures – evacuation in case of fire or other significant incident.	Jason Kliszat Managing Director	Escape routes well signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.
To maintain safe and healthy working conditions (including COVID security), provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.	Jason Kliszat Managing Director	Toilets, washing facilities and drinking water provided. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects. Staff trained in safe handling/use of substances. (See www.coshh-essentials.org.uk .)
To ensure building is COVID secure and health and well being in respect of this.	Jason Kliszat Managing Director All	Maintain social distancing. 2m distance on floor marked out. Wash hands regularly and sanitise. Risk assessments to be kept up to date. No non staff or members of the public to be allowed into premises. Work closely with staff to ensure good physical and mental health. Follow current government guidelines.

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Health and safety poster is displayed:			At workshop area & kitchen area		
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regs) www.hse.gov.uk/riddor Tel: 0845 300 9923			At workshop area		
Signed: (Employer)		Date:	14/1/2022		
Subject to review, monitoring and revision by:	Jason Kliszat	Every:	12	months or sooner if work activity changes	